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THE NATIONAL TEACHERS  
**Hall of Fame**

*Preserving a Heritage . . . Building a Legacy*

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2009 Induction Program  
Nomination Form and Instructions

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## The National Teachers Hall of Fame 2009 Teacher Induction Program

Located in Emporia, Kansas, the NTHF has brought attention to the profession primarily through an annual recognition program which honors five of the nation's most outstanding teachers. The first awards were presented in 1992. Ceremonies take place in June of each year. Attendance at all functions is required of those who are inducted. All expenses are paid by The National Teachers Hall of Fame.

A national selection committee, which includes representatives from educational organizations, former inductees into the NTHF, government and corporate America, considers the nominations. The selection committee reserves the right to make additional inquiries about the nominees beyond the written application.

In addition to permanent recognition in The National Teachers Hall of Fame museum, each inductee will receive the following:

- A \$1,000 scholarship for a student in the inductee's school district who plans to pursue a degree in education;
- \$1,000 in educational materials from the Pearson Learning Group for the inductee's school district;
- An NTHF signet ring and lapel pin from Herff Jones, Inc.;
- A cast bronze bell tower award from The National Teachers Hall of Fame.

Individuals inducted into The National Teachers Hall of Fame serve as ambassadors both for the NTHF and the teaching profession, and are expected to uphold the standards of excellence set forth by the educational community. Individuals may obtain a nomination form by visiting the NTHF Web site at [www.nthf.org](http://www.nthf.org) or by calling 1-800-96-TEACH.

**The National Teachers Hall of Fame appreciates the generous sponsorship  
of the following organizations:**

**The New York Times** KNOWLEDGE NETWORK<sup>™</sup>  
INSPIRING THOUGHT



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# Instructions, Guidelines, and Requirements

## A. Nomination Requirements

- The nominee must have a minimum of twenty (20) years of full-time preK-12 teaching experience.
- The nominee must hold or have held a valid teaching certificate or license from the state in which he or she is teaching/has taught.
- If selected for induction, the nominee must attend induction activities in Emporia, Kansas and other potential locations.
- All nominations must be submitted on the official nomination form which may be obtained by calling 1-800-96-TEACH or by downloading it from the NTHF web site: [www.nthf.org](http://www.nthf.org)
- If the nomination form is mailed, the postmark must not be later than the first business day of the year of selection. If the nomination is sent on-line, it must reach the NTHF office no later than the first business day of the year in which the selection is to be made.

B. The person making the nomination should work closely with the nominee to ensure that all required materials are included in the packet and that the deadline is met. Self-nominations are accepted.

C. Each year, the public announcement of the inductees will be made during the month of April. All other nominees will be sent written notification of their nomination status on or after the announcement date.

## D. The Nomination Packet

- One copy of the nomination packet is required. It must be filled out completely with all required information, essays, and letters.
- Do NOT place the packet within a binder, folder, or clear plastic cover. Staple the packet in the upper left hand corner only.
- Acronyms should NOT be used in the text, unless they are preceded by what they represent (example: The National Teachers Hall of Fame, NTHF)
- The completed nomination packet must contain the following components in this order:
  - I. Nomination Form
  - II. Nominee's Information Sheet
  - III. Nominee's Education, Teaching Experience, and Special Recognition
  - IV. Nominee's Personal Statements
  - V. Letters of Support/Recommendation

Note: Follow all instructions exactly and completely. Send ONLY the information requested and do NOT exceed the maximum length allowed for each item. In the interest of fairness to all nominees, failure to adhere to these published guidelines will result in disqualification.

E. Send the completed nomination packet (or Letters of Support/Recommendation if the application is completed online) by the deadline to the following address:

**Teacher Induction Program  
The National Teachers Hall of Fame  
1200 Commercial Street, Box 4017  
Emporia, KS 66801**



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# 2009 National Teachers Hall of Fame Induction Program Nomination Form (print or type)

This page is to be completed by the person making the nomination. (Self-nominations are accepted.) Only one official nomination per candidate is requested. Others who wish to support the nomination may do so through the Letters of Support discussed on the back cover.

I officially nominate \_\_\_\_\_ for induction into The National Teachers Hall of Fame.

Indicate in 50 words or less why the nominee should be inducted into The National Teachers Hall of Fame:

Nominator's Signature \_\_\_\_\_ Date: \_\_\_\_\_

## Nominator Information

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

How did you first learn about the NTHF? \_\_\_\_\_

How did you obtain a nomination form? \_\_\_\_\_

Relationship of nominator to nominee (i.e. former student, colleague, spouse, etc.?) \_\_\_\_\_



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## Nominee Information Sheet (print in ink or type)

Name \_\_\_\_\_

Home Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Home Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Total years as a full-time preK-12 classroom teacher: \_\_\_\_\_

**Note:** If retired, please complete this page with reference to your last active professional position and check "Retired" below.

### Current Professional Assignment (check here if retired )

Title/Subject \_\_\_\_\_ Grade Level \_\_\_\_\_

Name and Title of Immediate Supervisor \_\_\_\_\_

Name of School \_\_\_\_\_

Work Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Fax \_\_\_\_\_

Superintendent of Schools \_\_\_\_\_

School District \_\_\_\_\_

School District Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

School District Phone \_\_\_\_\_ School District Fax \_\_\_\_\_

### The National Teachers Hall of Fame Nominee Permission and Verification Statement

I give permission for this nomination form and the accompanying materials to be shared with persons interested in promoting The National Teachers Hall of Fame. I acknowledge the information in this packet is true and correct. If selected, I agree to attend activities in Emporia, Kansas and other potential locations. In addition to attending the 2009 induction activities, I understand that I may be asked to participate in service and promotional activities on behalf of The National Teachers Hall of Fame.

Nominee's Signature \_\_\_\_\_ Date \_\_\_\_\_



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# Nominee's Education, Teaching Experience, and Special Recognition

(Please use additional pages as necessary to complete)

**Education:** Listing the most recent first, identify all post high school degrees earned. (Include continuing education and professional growth.)

Degree	College/University	Year
_____	_____	_____
_____	_____	_____

**Teaching Experience:** Listing the most recent (current) assignment first, and identify your teaching assignments

Year(s)	Institution/School	Grade Level	Subject
_____	_____	_____	_____
_____	_____	_____	_____

**Publications:** List your publications, if any, within the past three years by date of publication, title, and publisher.

Date Published	Title	Publisher
_____	_____	_____
_____	_____	_____

Check all honors, awards, and achievements which apply to you.

- |  |   |
|--|---|
| <input type="checkbox"/> National Teacher of the Year (Year: _____)  | <input type="checkbox"/> State Teacher of the Year (Year: _____)        |
| <input type="checkbox"/> National or <input type="checkbox"/> State Teacher of the Year<br>Award Within a Discipline (Year: _____) | <input type="checkbox"/> National Educator Award (Milken) (Year: _____) |
| <input type="checkbox"/> Disney Award (Year: _____)  | <input type="checkbox"/> USA TODAY Award (Year: _____)                  |
| <input type="checkbox"/> State Master Teacher or Career Ladder (Level: _____)  | <input type="checkbox"/> National Board Certification (Year: _____)     |

## Other National Awards

Name of Award	Sponsoring Organization	Year
_____	_____	_____

## Other State Awards

Name of Award	Sponsoring Organization	Year
_____	_____	_____

## Local District and School Awards

Name of Award	Sponsoring Organization	Year
_____	_____	_____

I affirm that all information supplied for this nomination is true and complete to the best of my knowledge.

Signature of Nominee \_\_\_\_\_ Date \_\_\_\_\_



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## Nominee's Personal, Professional Statements

The nominee must respond to the following items. Responses **MUST NOT** exceed the maximum number of pages allowed. Each response must be formatted according to the following guidelines. Answers must be typewritten and double-spaced on 8 ½" X 11" white paper. Liquid paper may not be used. **Identify each section with the heading (i.e., A. Professional Profile) and submit them IN THE ORDER listed below.**

**A. Professional Profile** (two pages ~ 500 words ~)

Present your belief statement on the art of teaching. Describe what led you to the teaching profession. You may include comments on your philosophy of teaching and learning, who you are to your students, or the role that professional development has played in your growth as an educator.



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**B. In the Classroom** (three pages ~ 750 words ~)

Describe your approach to teaching. Describe your classroom environment, both physically and intellectually. What are your instructional goals? What innovative, creative strategies have you incorporated into your teaching? Do you involve others in your teaching? What do you try to avoid as you teach? How do you define the most productive relationship between teachers and students?



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**C. Outside the Classroom** (one page ~ 250 words ~)

Describe any programs that demonstrate you and your students' community involvement. Describe programs in which you have taken a leadership role. Have you contributed to the professional development of other educators? If so, in what ways?

**D. Accountability** (two pages ~ 500 words ~)

How do you use assessment data to ensure learning for/by all students? How does the success of your students validate what you do in the classroom?



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**E. Educational Issues** (two pages ~ 500 words ~)

Identify two major issues or problems facing education today. What actions are you taking to solve them?

## Letters of Support/Recommendation

Submit letters of support or recommendation from individuals in **three (3) different** categories from those listed below. In addition, submit **two (2)** letters of support or recommendation from the categories listed below. The total number of letters shall not exceed **five (5)**. Each person must be in a position to comment on the nominee's effectiveness as a teacher, both in and out of the classroom.

- Your current or former principal, assistant principal, or instructional supervisor.
- The superintendent of schools, district administrator, or school board member.
- A current or former colleague.
- A current or former student or the parent of a current or former student.

**Note:** All letters of support/recommendation must be dated, personally signed, addressed to the NTHF Selection Committee, and included with the nomination packet. Each letter must be typewritten and no longer than one page. In the top, right hand corner, the writer of the letter must indicate his or her relationship to the nominee (example: Principal).



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## Photograph and Video

After the initial screening process has been completed, all semi-finalists will receive written notice of their advancement to that level. These semi-finalists will be presented to the national selection committee and will be required to provide the NTHF with one (1) black-and-white **PROFESSIONAL** photograph (size may vary from 2”X3” to 8”X10”). This photograph will be used for publicity purposes, including media releases and permanent plaque for the NTHF museum. It will NOT be used for consideration during the final selection process.

Semi-finalists must also submit a three-minute DVD or videotape that will showcase your teaching and student learning. This will help the selection committee define you as a teacher. The format for the DVD or videotape is open, but we do not want footage from previous television appearances, newscasts, or that used for other recognition programs. It is recognized that production capabilities vary considerably among school districts. So, you should understand that this is simply an opportunity for the nominee to reveal to the selection committee something about their uniqueness as an individual and to demonstrate their presence in an electronic format.

**Note:** Once the semi-finalist has been notified, the photograph and DVD or videotape must be submitted within two weeks.

# THE NATIONAL TEACHERS Hall of Fame

*Preserving a Heritage . . . Building a Legacy™*

**The National Teachers Hall of Fame**, a non-profit 501(c)(3) organization, was founded in 1989 as a tribute to our nation’s most important profession - teaching. The Mission of The National Teachers Hall of Fame is to recognize and honor exceptional career teachers, encourage excellence in teaching, and preserve the rich heritage of the teaching profession in the United States. The Vision of The National Teachers Hall of Fame is to be a prominent national organization that enhances the public’s awareness of the vital role of education in society by working collaboratively with national education organizations and building linkages with other national teacher recognition programs. The Hall of Fame will recognize and celebrate the accomplishments of exceptional career teachers, preserve their careers in museum and virtual formats, and utilize their skills and experiences to elevate teacher quality and student learning through integrated programming.

**Supporting** extraordinary teachers ensures our educators have the tools needed to deal with daily issues by addressing the core needs of teachers through various publications and special programs, while creating a forum for teachers to express themselves and to learn from their peers.

**Recognizing** exceptional teachers motivates other teachers, inspires young adults to consider a career in teaching, and honors those who have positively influenced the lives of their students.

**Elevating** the teaching profession encourages active teachers to remain in teaching, presents young people with a career option, and rallies everyone to address a critical need.

